



EPPING FOREST
HERITAGE TRUST

Epping Forest Heritage Trust
(Company No 01339783)
(Charity 275076)

Minutes of the 42nd Annual General Meeting held by Zoom

Saturday, 24 October 2020 at 10.30 am

Present:	Judith Adams	Chair
	Christine Bentley	Trustee & Director
	Patricia Moxey	Trustee & Director
	David Sice	Trustee & Director
	Mike Smith	Treasurer
	Louise Vacher	Trustee and Director

	Stephen Murray	Ambassador
	Members attending	15
	Members attending by Proxy	21

Apologies:	John Gilbert	Trustee & Director
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In Attendance	Alison Dawkes	Admin & Membership Officer
	Karen Hart	Heritage Fund Project Manager
	Paul Oliver	Heritage Fund Consultant

1. Welcome and introduction

The Chair welcomed members to the meeting held by ZOOM and thanked those who had come today and also those who had sent in a Proxy form. Due to the Covid-19 pandemic, she regretted that we had been unable to hold the AGM and Members' Day at Copped Hall, as planned, as large gatherings of people were not permitted.

She then thanked and introduced the Trustees and thanked Alison for setting up the meeting and to Mary who was taking the minutes for us. She also introduced Karen Hart, the Heritage Fund Project Officer who was attending.

The Chair announced that shortly after our last AGM when our founding Chairman Terence Mallinson was made our President Emeritus, he had passed away. She thanked him and acknowledged his 50 years of service to the Trust.

2. Minutes of the Annual General Meeting held on October 2019

Mike Smith proposed and Stephen Murray seconded adoption of the minutes. All agreed.

3. Directors' Report & the audited accounts for the year ending 31 March 2020 and the independent Examiner's Report.

These were received. Georgina Green proposed and David Sice seconded the adoption of these reports. All agreed.



4. Appointment of Directors

Three of the current Directors had come up for re-election.

Judith Adams was proposed by Caroline Haines and seconded by Martin Boyle and this was agreed.

John Gilbert was proposed by Louise Vacher and seconded by David Sice and this was agreed.

Michael Smith was proposed by Stephen Murray and seconded by Susan McKinley and this was agreed.

5. Ordinary Resolution

That Haslers Chartered Accountants be appointed as the Company's Independent Examiner to hold office from the conclusion of this meeting until the conclusion of the next Annual General and that the Board be authorised to fix their remuneration. Our previous auditors were Gane Jackson Scott and they had merged with Haslers, whose office was in Loughton, Essex.

This was proposed by Mike Smith and seconded by Louise Vacher and was agreed.

6. AOB

The Chair responded to a Member's question sent in prior to the meeting: 'What progress has been made on the Heritage Lottery funded project, Raising the Game, during Covid-19?'

She reported that due to the pandemic, the appointment of the Project Manager, Karen Hart, had been delayed and she had started in June 2020. The Project is funded for 18 months. Since then, the Trust has appointed the consultant, Paul Oliver, to work with us to develop the strategic business plan, the first project in the programme. Interviews have been undertaken with Board members and considerable research undertaken to date.

The next newsletter will be produced in November and will identify ways in which members can participate in this crucial process.

A key aspect emerging at present is the need for support for marketing, membership development and fundraising to ensure we are able to sustain and develop our activities.

Stephen Murray requested that the Minutes explicitly extend our thanks to our Trustees, our staff, our conservation and office volunteers and, in particular, the volunteers that operate the Visitor Centre at High Beach.

Georgina Green said on behalf of all the people who volunteer at the Visitor Centre that she'd like everybody listening to understand the enormous amount of work that has gone into making it safe for us. Judy has worked tirelessly, and I would also like to thank the Board for spending the money to respond to the Covid situation. Wonderful job of making our centre safe for visitors and volunteers.

End time: 11:40 am